



*Empowered lives.  
Resilient nations.*

20<sup>th</sup> July 2020

Dear Mr. Robert Juhkam,

**Approval of funding tranche for Sri Lanka HCFC Phase-out Management Plan, Stage-I**

We are pleased to inform you that the following additional funding was approved for UNDP implementation, as part of the HCFC Phase-out Management Plan (HPMP) Stage-I for Sri Lanka at the 85<sup>th</sup> Intersessional Meeting of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol, held in June 2020.

MLF Reference No.*	Project Title	Funding (US\$)
SRL/PHA/85/INV/54	HCFC phase-out management plan (stage I, fourth tranche)	31,100

\* Please indicate this reference number in the cover sheet of the project document/Revision and in the ATLAS short project title

**Background:** The overall HCFC phase-out management plan for Stage I is approved in-principle by the MLF Executive Committee, to assist Sri Lanka in complying with the 2020 control measures for HCFCs under the Montreal Protocol and is subject to the provisions of the performance-based agreement between the MLF Executive Committee and Sri Lanka, comprising of annual/biennial HCFC consumption and phase-out targets. Approval of future funding tranches is contingent upon achievement of these targets, failing which Sri Lanka could be liable for penalty for non-compliance.

**Project Document Format:** We are attaching herewith the Implementation Plan for this funding tranche as approved by the Executive Committee. It is important to annex this document, without any change, to the substantive revision that will be signed between UNDP and the Government for this activity. No outputs, activities or inputs can be added or modified or deleted from those that were approved by the Executive Committee.

**New MLF Gender Mainstreaming Requirements**

[ExCom Decision 84/92](#) approved a new [Operational Policy on Gender Mainstreaming for Multilateral Fund-supported projects](#), thereby affirming the importance of gender mainstreaming in MLF-supported projects. The new policy on gender mainstreaming will be applied throughout the MLF project cycle, beginning with projects that will be considered at the 85th ExCom Meeting in May 2020. UNDP MLF tools and reporting formats will be revised accordingly in order to ensure a gender-responsive approach to UNDP MLF projects. In the meanwhile, it is important to collect more and better sex-disaggregated data, especially on participation in meetings and trainings as information on the number of male and female participants in project meetings will be requested by the MLF going forward. Please also ensure that your gender focal points and/or other gender experts are consulted during the project design and implementation phases and that gender-responsive human resource management processes are undertaken.

Mr. Robert Juhkam  
UNDP Resident Representative  
UNDP Sri Lanka  
Colombo, Sri Lanka

cc: Kanni Wignaraja, Assistant Administrator and Regional Director, RBAP  
Jaco Cilliers, Manager, Bangkok Regional Hub  
Faiza Effendi, Deputy Resident Representative, UNDP Colombo, Sri Lanka



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**Entering the Budget in ATLAS:** Your office is requested to prepare a substantive budget revision in ATLAS for the ATLAS Project (Award) ID 00061752 and Output ID 00078493, using the additional Annual Work Plan, attached. The Multilateral Fund guidelines do not give us flexibility to shift funds between specific budget categories. In line with the UNDP requirement for multi-year project budgeting, please ensure the total approved budget per the work plan is entered in ATLAS for the current and future years as indicated.

**Further Budget Revisions:** In case there is a need to shift funds between budget categories, please consult with the MPU/Chemicals' representative in Bangkok Regional Hub, Ms. Manisha Sanghani, Programme Specialist, [manisha.sanghani@undp.org](mailto:manisha.sanghani@undp.org) as in certain cases, the Multilateral Fund will have to be consulted prior to approving of such shifts.

**Support Costs:** The General Management Support Services (GMS) fee received by UNDP in relation to these projects is managed centrally at BPPS-HQ and should NOT be part of the project budget. In ATLAS, please therefore leave the F/A field % at zero. GMS at the internal distribution rate approved effective January 2016 covering management support rendered by your office will be credited to your Cost Centre income account based on delivery. Direct Project Costs, formerly Implementation Support Services (ISS) may be charged to the project budget using the Universal Price List. However, this can be applied only for services provided other than project management.

**Government Counterpart:** Just as a reminder, kindly note that the National Ozone Focal Point in your country is Mr. Sugath Upali Dharmakeerthi: [sugath2@gmail.com](mailto:sugath2@gmail.com) or [noulankanew@gmail.com](mailto:noulankanew@gmail.com) or [ozone@noulanka.lk](mailto:ozone@noulanka.lk). While he may not be the one to sign the project document on behalf of the Government, kindly make sure that he is copied on all correspondence related to this project.

**Over-Expenditures:** We wish to remind you that over-expenditures are not allowed in Montreal Protocol projects. Please therefore ensure that total expenditures never exceed the total budget.

Based on the above, we request you to kindly finalize the project documentation and enter the substantive revision in ATLAS. Once the revision is signed, please send an electronic copy to the MPU/Chemicals' representative in Bangkok Regional Hub, Ms. Manisha Sanghani, Programme Specialist, [manisha.sanghani@undp.org](mailto:manisha.sanghani@undp.org) with a request for ASL and send the budget to KK.

Thank you very much for your partnership in the implementation of this important programme, which falls under the UNDP Strategic Plan 2018-2021 **IRRF Output 2.4.1** - promoting nature-based solutions for a sustainable planet including the use of sustainable production technologies.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Xiaofang Zhou', is written over a light blue background.

Xiaofang Zhou,

Director, Montreal Protocol  
Principal Technical Advisor, Chemicals and Waste  
Nature, Climate and Energy  
Bureau for Policy and Programme Support

**Attachment:** Annual Work Plan (additional funding)

AWARD ID	00061752									
PROJECT ID	00078493									
MLF Ref.	SRL/PHA/85/INV/54									
Project Title	HCFC phase-out management plan (stage I, fourth tranche)									
Executing Agency	Ministry of Environment & Wildlife Resources (MEWR)									
ATLAS Activity	Responsible Party	Imple. Agency	BU	Source of Funds/ Fund code	Donor ID	ATLAS Account Code	ATLAS Budget Description	2020	2021	Total (USD)
<b>Technical Assistance for promoting Refrigerant reclamation</b>	Ministry of Environment and wildlife resources	001142	LKA10	MLF 63030	10009	72100	Contractual Services Companies	2,500	1,500	4,000
	Ministry of Environment and wildlife resources	001142	LKA10	MLF 63030	10009	75700	Training, Workshops and Conferences	0	3,000	3,000
	Ministry of Environment and wildlife resources	001142	LKA10	MLF 63030	10009	74200	Audio Visual & Print Production Costs	250	750	1,000
<b>Technical Assistance for promoting zero-ODP, low-GWP alternative technologies</b>	Ministry of Environment and wildlife resources	001142	LKA10	MLF 63030	10009	72100	Contractual Services Companies	0	9,866	9,866
	Ministry of Environment and wildlife resources	001142	LKA10	MLF 63030	10009	75700	Training, Workshops and Conferences	0	1,000	1,000
<b>Project Management and monitoring</b>	Ministry of Environment and wildlife resources	001142	LKA10	MLF 63030	10009	71400	Contractual Services (Individuals)	1,500	6,000	7,500
	Ministry of Environment and wildlife resources	001142	LKA10	MLF 63030	10009	71600	Travel	0	2,734	2,734
	Ministry of Environment and wildlife resources	001142	LKA10	MLF 63030	10009	72500	Office Supplies	500	1,500	2,000
<b>Total</b>								4,750	26,350	31,100